Milan, prot. n. 6825 – 15/06/2022

COMPETITION FOR THE CONFERRAL OF 1 COLLABORATION CONTRACT AT THE LABORATORY LEAP OF UNIVERSITA' COMMERCIALE "LUIGI BOCCONI" OF MILAN

Article. 1

The Università Commerciale "Luigi Bocconi" of Milan is launching a competition based on qualifications and tests for the conferral, by means of an appropriate contract, of 1 Collaboration Contract for Senior Research Associate with the following characteristics:

Duration: 12 months (renewable)

Laboratory for Effective Antipoverty Policy (LEAP), Bocconi University

Scientific Sectors:
13/A1 Economics
SSD: SECS P/01 Economics

Scientific Coordinator: Prof. Eliana La Ferrara

The Laboratory for Effective Antipoverty Policies (LEAP) is a research center based at Bocconi University, Milan, Italy, working to reduce poverty around the world, with a focus on developing countries and Italy. Our approach combines original data collection in the field, evaluation design and rigorous empirical methods to offer reliable solutions to actors who are interested in testing and improving the effectiveness of social and development projects.

Job description:
LEAP is actively seeking a Senior Research Associate to join its team and contribute to its mission to improve the lives of the most disadvantaged populations. The Senior Research Associate will work in close collaboration with LEAP's Executive and Scientific Directors, LEAP faculty and affiliated students.

Key Roles and Responsibilities:
1. Work closely with LEAP directors, academic researchers and affiliated students to oversee the portfolio of ongoing research projects (e.g., help with field activities, enumerator training, discussions with local partners, etc);
2. Identify open calls for proposal that may be of interest to LEAP affiliates; support LEAP affliates in the various stages of grant application (e.g., grant writing, budget, trial registration, institutional review board applications, etc.)
3. Support the project team in preparing white papers and progress reports to the donors and funding agencies
4. Travel to project locations to work with the project teams if needed

5. Coordinate activities for LEAP affiliated students, including the student blog and student presentations.
6. As needed, assist with literature reviews and questionnaire writing and piloting;
7. Collaborate with PIs on the design and implementation of data collection plans;
8. Ensure timely and efficient implementation of field activities by research project staff;
9. Report regularly to PIs, implementing partners, on project progress, problems, spending, and schedule; lead regular team, PI, and partner meetings;
10. Work with data sets, cleaning and running checks to spot errors, and generally preparing data for analysis using STATA and/or R data analysis software; note that experience with STATA and/or R data analysis software is a must to be qualified for this position;
11. Prepare data for publication and publish data.

Article. 2
Admission Requirements

In order to participate in the competition, the candidate must have the following requirements:

- Education: Master's degree in economics or statistics.

Relatives (up to the fourth degree of kinship) of professors in the University Council, the University Rector, or the Director General may not apply.

Candidates must be in possession of the above-mentioned requirements by the deadline for the presentation of applications as indicated in this advertisement.
Candidates may obtain conditional acceptance. At any time, the administration can arrange, within reason, exclusion from the selection procedure due to the lack of the necessary requirements.

Article. 3
Applications
Applicants should apply by submitting the complete package via our on-line application system, which can be found at

https://jobmarket.unibocconi.eu/?type=c&urlBack=/wps/wcm/connect/Bocconi/SitoPubblico_EN/Navigation+Tree/Home/faculty+and+research/research/Calls/

The deadline for submitting applications is **5 p.m. on 08/07/2022**.

Applications must clearly indicate:
- Name and surname
- date and place of birth
- fiscal code (codice fiscale)
- citizenship
- residence
- contact address

- qualifications (degree)

The application must include the following documents, which must be submitted via portal:
- CV
- Cover letter describing your interests in and qualifications for the role.
- List of up to 3 references letters
- Degree

Article. 4
Evaluation Committee

The Evaluation Committee is composed as follows:
- 1st member: Director of the Research Centre or a representative
- 2nd member: Scientific Coordinator
- 3rd member: a person jointly appointed by the Director of the Research Centre and the Scientific Coordinator

The selection will be carried out by means of an evaluation of qualifications and an interview.

The Committee can allocate a maximum of 100 points for each candidate:

- Maximum 60 points for the evaluation of the CV, academic qualifications;
- Maximum 40 points for the evaluation of the interview that will mostly take place with the Scientific Coordinator of the project.

The Committee will consider the following skills as necessary for carrying out the activities foreseen for this position:

Experience
- Experience with STATA and/or R data analysis software is a must; experience interpreting data analysis; experience with academic writing;
- Minimum 5 years of relevant experience, including 2 years of research experience;
- Proven experience managing teams and projects;
- Significant experience with data collection techniques data analysis software.

Skills:
- Expert user of STATA and/or R data analysis software;
- Proficient with data collection techniques and field research including primary data collection;
- Ability to plan tasks for teams, monitor progress, make corrections to plans;
- Team player with good problem solving and time management skills;
- Ability to work under pressure and meet deadlines;
- Language Requirement: English (Italian and/or French preferable);

The minimum score to be included in the ranking list is 60.

Università
Bocconi
MILANO

Candidates will be informed of the interview date via e-mail, with suitable advance notice. Interviews may be held via conference call, or face to face at the University premises. Candidates will be informed of the date of the interview (via email) with adequate advance.

The Committee will evaluate the candidates and will rank these based on the scores obtained.

Winning candidates will be notified in writing of the award decision. Candidates must sign the contract at the latest 15 days after receipt.

The contract is individual and indivisible.

Article.5
Rights and Duties of the Contract Worker

The contract will have a duration of 12 months from indicatively 01/09/2022

Conferral of the contract implies a commitment to undertake research and dissemination activities at the university or any other contractually agreed location.

The normal obligations of the Contract Worker include:
- Research activity in the context of the Research Project, under the supervision of Prof. Eliana La Ferrara, Scientific Coordinator of the project who will assess the activity undertaken.

Activities undertaken outside of the scope of the contract, should not conflict with the contract with the University. The Director of the Centre will assess potential conflicts of this nature, following a consultation with the Scientific Coordinator.
Such circumstances will lead to the termination of the contract.

The conferral of the contract does not constitute an employment contract and does not confer any rights to teaching roles within the University.

Article.6
Financial Compensation

The amount of the contract is 40.000€ gross per year.

The University will provide accident and liability insurance cover.
Payments will be normally made in monthly post-dated instalments, following the submission, by the deadline indicated by the Administration Department, of a payment note signed by the Scientific Coordinator who will verify the activity undertaken.

Article.7
Causes of deferral or suspension of the contract

Università
Bocconi
MILANO

If a candidate is on maternity leave, minimum payments will be made by INPS (national insurance) with a top-up payment made by Bocconi University up to the monthly amount of the contract.

Article. 8
Treatment of Personal Data

All personal data supplied to the Faculty and Research Division of Bocconi University will be used for the current evaluation procedure and for the conferral of a collaboration contract.

Article. 9
Advertising

The advertisement of the above-mentioned position is published on the Bocconi University website. Bocconi University may also publish this advertisement on the main international job opening websites for this sector. A copy of this advertisement is available from the Faculty and Research Division.

This advertisement is also published in Italian. In case of discrepancies between the Italian and English texts, the Italian version will be considered definitive.

Faculty & Staff Administration
(Marcello Valtolina)